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FM DFAS INDIANAPOLIS IN//ADIP//

TO AIG 4579

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SUBJ/ACCOUNTING FOR HURRICANE ERNESTO DISASTER RELIEF RELATED EFFORTS (ACCTG POL IMPL MSG 06-42)

RMKS/1. GENERAL. THIS MSG PROVIDES GUIDANCE FOR ARMY ACTIVITIES ACCEPTING AND EXECUTING REIMBURSABLE ORDERS IN SUPPORT OF HURRICANE ERNESTO DISASTER RELIEF RELATED EFFORTS.

2. EXCEPTIONS. EXCEPTIONS TO REGULATORY GUIDANCE HAVE BEEN GRANTED FOR THE FOLLOWING:

A. PRESCRIBED MILITARY INTERDEPARTMENTAL PURCHASE REQUEST (MIPR) NUMBER AND STANDARD DOCUMENT NUMBER (SDN) FORMATS (DFAS-IN REG 37-1, CHAPTER 12 AND DFAS MANUAL 37-100-06, CHAPTER 2F-SDN).

B. REQUIREMENT THAT FUNCTIONAL COST ACCOUNTS (FCA) CAN ONLY BE USED WITH DIRECT FUND CITES (DFAS-IN REG 37-1, CHAPTER 28).

3. ACCEPTING REIMBURSABLE ORDERS. INCLUDE THE PERFORMING ACTIVITY TRADING PARTNER NUMBER (TPN) ON THE ORDER ACCEPTANCE. CREATE A SEPARATE CUSTOMER NUMBER FOR EACH ORDER ACCEPTED. USE MDEP, VHUR, AND THE APPLICABLE (ERNESTO) REIMBURSABLE FCA WHEN CREATING THE APC/JONO FOR REIMBURSABLE ORDERS RELATED TO TASKINGS FOR HURRICANE (ERNESTO). THE REIMBURSABLE FCA FOR FEMA REIMBURSEMENT IN ALABAMA FOR HURRICANE (ERNESTO) IS F3128.

4. ISSUING REIMBURSABLE ORDERS. WHEN ISSUING A REIMBURSABLE ORDER RELATED TO A TASKING, INCLUDE THE FEMA MISSION ASSIGNMENT (MA) NUMBER AS PART OF THE MIPR NUMBER (DD FORM 448, BLOCK 5), AND STANDARD DOCUMENT NUMBER. USE MDEP, VHUR, AND THE APPLICABLE (ERNESTO) REIMBURSABLE FCA WHEN CREATING THE APC/JONO FOR REIMBURSABLE ORDERS RELATED TO TASKINGS FOR HURRICANE (ERNESTO). SEE PARA 3 ABOVE FOR THE FCA.

5. SUPPORTING DOCUMENTS. ARMY ACTIVITIES AND SUPPORTING ACCOUNTING ACTIVITIES WILL RETAIN DETAILED RECORDS TO SUPPORT COSTS INCURRED IN SUPPORT OF ALL HURRICANE ERNESTO DISASTER RELIEF RELATED EFFORTS. THIS APPLIES TO WORK PERFORMED UNDER REIMBURSABLE ORDERS AND WORK PERFORMED USING DIRECT FUNDS.

6. FY 2006 YEAR-END. IF THE PERFORMING ACTIVITY IS EXECUTING THE REIMBURSABLE ORDERS USING AN ANNUAL APPROPRIATION, AT YEAR-END WRITE DOWN THE ORDERS TO GREATER OF OBLIGATIONS OR EARNINGS. ACTIVITIES MAY INPUT A MISCELLANEOUS OBLIGATION DOCUMENT TO RECORD AN OBLIGATION AGAINST THE REIMBURSABLE APC/JONO FOR WORK PERFORMED OR SUPPLIES ORDERED FOR WHICH AN INVOICE IS NOT RECEIVED PRIOR TO SEP 30TH (I.E., SUPPLIES PURCHASED USING THE GOVERNMENT CREDIT CARD).

7. DIRECT FUNDS. ANY DIRECT FUNDS USED FOR HURRICANE ERNESTO DISASTER RELIEF RELATED SUPPORT WILL INCLUDE MDEP, VHUR, AND FCA F3129 (ERNESTO). DO NOT USE THE DIRECT FCA WITH REIMBURSABLE ORDERS.

8. ADDITIONAL GUIDANCE. ADDITIONAL GUIDANCE WILL BE PROVIDED AS RECEIVED.

9. POC, DFAS-IN ACCOUNTING PROCEDURES, 317-510-4069.//

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